



CAREER OPPORTUNITY

SUPERVISOR SUPPORT SERVICES

Location: Flin Flon, MB
Facility: Flin Flon General Hospital & Northern Lights Manor
APRIL 16, 2025

JOB POSTING NUMBER	FF-2025-199	POSITION CODE	112-4SS-SPVR_01
DEPARTMENT	SUPPORT SERVICES		
JOB STATUS/FTE	Permanent / 1.0 FTE	ANTICIPATED SHIFT	Days (Mon-Fri) (Some evenings required)
WAGE RANGE	To Be Discussed		

POSITION SUMMARY

As a member of the Support Services Management Team, Supervisor Support Services supervises, evaluates and instructs Support Services staff. Support Services includes services from Dietary, Housekeeping and Laundry. All work to be performed in a manner consistent with the philosophy, goals and objectives of the department and the Northern Health Region (NHR) as well as the established standards which govern food services and environmental services.

This position requires provision of service and travel to outlying communities.

QUALIFICATIONS

- Grade 12 education or equivalent
- Diploma in a recognized two (2) year Food Service Supervision course or equivalent post-secondary education
- Valid Manitoba Class V driver’s license, access to a vehicle, and willingness to travel the region year round
- Two (2) years’ experience in directly related position preferred
- Two (2) years supervisory/management experience
- Proven knowledge of Therapeutic Diets
- Demonstrates knowledge of support services and related equipment
- Working knowledge of applicable safety and health legislation/ regulations
- Demonstrates knowledge of accounting practices related to food services
- Previous experience working in a union environment would be an asset
- Previous experience working in a healthcare facility would be an asset
- Working knowledge of Windows based programs (Microsoft Word, Excel, PowerPoint, Access, QHR, Outlook) and Internet
- Successful candidate subject to provide security checks in accordance with Security Checks for Employment Policy (HR-02-80). Waived for internal candidates with current checks on file.

For a full listing of qualifications please:

- **Internal Candidates:** Refer to the Job Description which is posted on the Intranet under Department/Human Resources/Job Description, then select the applicable department; or,
- **External Candidates:** Contact Human Resources to request a copy

Northern RHA strives to have a diverse workforce in an inclusive and accessible workplace, which provides opportunity for reasonable accommodation.

Indigenous applicants are encouraged to self-declare when submitting applications & resumes.

We thank all candidates for applying. Only those selected for interview will be contacted.

Using Google Chrome, Apply online at www.northernhealthregion.ca on or before

APRIL 29, 2025

Note: In the event of technical difficulties with the online application, please contact Human Resources at recruitwest@nrha.ca for assistance prior to the closing date.