



CAREER OPPORTUNITY

REGIONAL PATIENT FLOW SPECIALIST

Location: Thompson, MB
Facility: Thompson General Hospital

JOB POSTING NUMBER	TM-2025-040	POSITION CODE	115-1CSPFS-SPC_01
DEPARTMENT	ACUTE CARE		
JOB STATUS/FTE	Permanent / 0.7 FTE	ANTICIPATED SHIFT	Days (Mon-Fri) (Including occasional weekend and statutory holidays)
WAGE RANGE	To Be Discussed		

POSITION SUMMARY

The Patient Flow Specialist, reporting to the Executive Director Clinical Services, plays a key role in coordinating patient flow and optimizing resource utilization across the Northern Health Region’s (NHR) acute care facilities. This role involves facilitating admissions, transfers, repatriations and discharges, while collaborating closely with NHR programs, sites, Service Delivery Organization (SDOs), and Provincial Patient Flow Coordination Center. Supports staff education on admission and discharge planning, delivers presentations on utilization strategies to enhance patient flow, and ensures effective interdisciplinary communication to achieve optimal patient placement. With a focus on regional and provincial initiatives, the specialist drives implementation processes, participates in decision-making to optimize resource use, and supports project planning, data analysis, and quality monitoring. Exercising independent judgment and initiative, the specialist contributes to achieving operational targets and improving patient flow performance while maintaining a regional approach to education, training, and process development.

The position of Patient Flow Specialist functions in a manner consistent with, and supports the mission, vision and values of the NHR.

QUALIFICATIONS

- Baccalaureate degree in Nursing from a recognized university (combinations of education and experience may be considered)
- Eligible for or possesses current registration with professional body as applicable
- Current certification from a recognized Basic Life Support (BLS) Healthcare Provider, or obtain within three (3) months of commencing employment
- Valid Manitoba Class V driver’s license, access to a vehicle, and willingness to travel the region year round
- Adult education related knowledge an asset
- Education in Lean Six Sigma or equivalent an asset
- Three (3) years recent experience working in an acute medical, surgical, or critical care/emergency environment required
- Thorough knowledge of Windows based programs (Microsoft Word, Excel, Outlook) and Internet
- Experience in an operational role, particularly with a focus on transition planning and practices preferred
- Knowledge and experience in Patient Flow & Utilization
- Knowledge of panel process an asset
- Knowledge of the Home Care program an asset
- Successful candidate subject to provide security checks in accordance with Security Checks for Employment Policy (HR-02-80). Waived for internal candidates with current checks on file.

For a full listing of qualifications please:

- **Internal Candidates:** Refer to the Job Description which is posted on the Intranet under Department/Human Resources/Job Description, then select the applicable department; or,
- **External Candidates:** Contact Human Resources to request a copy

Northern RHA strives to have a diverse workforce in an inclusive and accessible workplace, which provides opportunity for reasonable accommodation.

Indigenous applicants are encouraged to self-declare when submitting applications & resumes.

We thank all candidates for applying. Only those selected for interview will be contacted.

Using Google Chrome, Apply online at www.northernhealthregion.ca

OPEN UNTIL FILLED

Note: In the event of technical difficulties with the online application, please contact Human Resources at recruiteast@nrha.ca for assistance.