



INTERNAL JOB POSTING

CLINICAL CARE ASSISTANT

Location: Thompson, MB

Facility: Primary Care Clinic

October 15, 2020

JOB POSTING NUMBER	TH-2020-246
POSITION CODE	300-COVIDTM-CCA_01
DEPARTMENT	Primary Care – Thompson Clinic
JOB STATUS/FTE	TERM/1.0 FTE
ANTICIPATED SHIFT	DAYS/EVENINGS (some evenings & weekends)
TERM (if applicable)	March 31, 2021
WAGE RANGE	\$18.265 - \$21.174
UNION AFFILIATION	CUPE (UFCW collective agreement)

As a result of the Health Sector Bargaining Review Act, this position falls within the above noted existing Collective Agreement and will be administered by the successor union until a new Collective Agreement is ratified. In the event that you have any questions, please contact your Human Resource Department.

QUALIFICATIONS

- Grade 12 education or equivalent
- Graduate of an approved Medical Office Assistant program (alternate combinations of education and experience may be considered)
- Health Care Aide Certification is an asset
- Medical Terminology is an asset
- Valid Manitoba Class V driver's license and willingness to travel throughout the region year round
- Satisfactory employment record required
- Successful candidate subject to provide security checks in accordance with Security Checks for Employment Policy (HR-02-80), if not on personnel file.
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For a full listing of qualifications please:

- **Refer to the Job Description which is posted on the Intranet under Resources/Human Resources/Job Description, then select the applicable department; or**
- **Contact Human Resources to request a copy.**

Indigenous applicants are encouraged to self-declare when submitting applications and resumes.

Internal Job Application Form and a resume are required for all internal postings.

Apply directly to Angie Cathcart, Human Resources Assistant or apply online at www.northernhealthregion.ca using Google Chrome on or before 1600 hours on:

October 22, 2020

Awarded to: _____

Date: _____