



**NORTHERN  
HEALTH REGION**

*A Culturally Diverse  
Organization*

## **CASUAL CAREER OPPORTUNITY**

### **Clinical Care Assistant**

**LOCATION: Gillam, MB**

**FACILITY: Gillam Hospital**

#### **SUMMARY**

The Clinical Care Assistant (CCA) provides clinical and clerical support to health care providers at the assigned Clinic and in outlying communities. The CCA is the liaison between the client and the health care provider, and is a member of the multi-disciplinary team. The CCA will effectively demonstrate core competencies including teamwork and collaboration, adaptability, initiative and pro-activity, diversity awareness, development of self and others, and customer/client focus.

#### **QUALIFICATIONS**

- Grade 12 education or equivalent
- Graduate of an approved Medical Office Assistant program (alternate combinations of education and experience may be considered)
- Health Care Aide Certification is an asset
- Medical Terminology is an asset
- Valid Manitoba Class V driver's license and willingness to travel throughout the region year round
- Familiar with Windows based programs (Microsoft Word, Excel, Outlook) and Internet
- Knowledge of Accuro an asset
- Knowledge and respect of Aboriginal culture essential

<b>JOB POSTING NUMBER</b>	TH-2019-0017
<b>DEPARTMENT</b>	Gillam Hospital
<b>JOB STATUS/FTE</b>	Casual
<b>TERM (if applicable)</b>	NA
<b>HOURLY WAGE RANGE</b>	\$18.265 - \$21.174
<b>UNION AFFILIATION</b>	UFCW

#### **FULL JOB DESCRIPTION AVAILABLE ON REQUEST**

*Indigenous applicants are encouraged to self-declare when submitting applications & resumes.*

*We thank all candidates for applying. Only those selected for interview will be contacted.*

**For more information or to apply, please contact:**

**Lori Rasmussen, Recruitment Officer**

**867 Thompson Drive South, Thompson, MB, R8N 1Z4**

**Fax: 204-778-1477 Email: [recruiteast@nrha.ca](mailto:recruiteast@nrha.ca)**

**Local: 204-778-1455 or Toll Free: 1-866-758-7871**

**[www.northernhealthregion.ca](http://www.northernhealthregion.ca)**

**CLOSING DATE: Until Filled**